

Alcohol and Drug Services

DESCRIPTION OF MAJOR SERVICES

The Department of Behavioral Health's Alcohol and Drug Services program consists of comprehensive substance abuse prevention and treatment programs to county residents. Services are provided by 6 county operated clinics and approximately 30 contractors. The major components include outpatient, residential, prevention, methadone, and case management services. Annually, approximately 13,700 clients are served and over 90,000 hours of prevention services are performed.

Alcohol and Drug services (ADS) are primarily funded by federal block grant and state revenues (65%). The remaining sources of revenue are court fines for Driving Under the Influence (DUI) offenses, fees for services, and reimbursements provided by Human Services System (HSS) CalWorks program and the Proposition 36 – Substance Abuse and Crime Prevention Act program. In addition, the county must fund the required maintenance of effort (MOE) for the block grant and state funds. The department's local cost of \$149,458 finances the required MOE.

BUDGET AND WORKLOAD HISTORY

	Actual 2002-03	Budget 2003-04	Estimate 2003-04	Proposed 2004-05
Total Appropriation	16,559,879	20,063,339	19,504,725	20,577,850
Departmental Revenue	16,397,711	19,913,881	19,355,267	20,428,392
Local Cost	162,168	149,458	149,458	149,458
Budgeted Staffing		91.5		74.1

Workload Indicators

Drug Abuse Prevention Hours	76,699	73,000	90,811	90,000
Residential Treatment Clients	2,774	2,300	2,621	2,800
Outpatient Treatment Clients	9,054	9,500	10,274	10,000
Methadone Treatment Clients	947	1,259	960	1,000

Variances between estimated and budget for 2003-04 existed in:

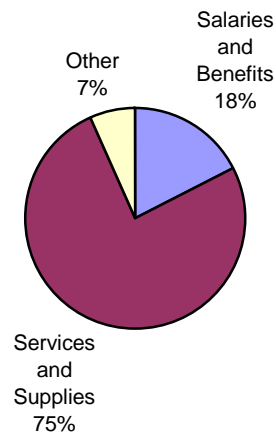
- 1) Salaries and benefits due to attrition and the county's hiring freeze
- 2) Services and supplies and reimbursements due to a significant reduction in CalWorks referrals
- 3) State revenue due to lower than anticipated state receipts based on a revised preliminary allocation which was partially offset by increased Medi-Cal revenues for additional Perinatal services provided
- 4) Operating transfer-in due to a higher transfer from the Prior year unused Substance Abuse Prevention and Treatment (SAPT) funds. These funds are used to fund prevention services and the balance of all other program costs not supported by other revenues. In addition, these funds must be spent within the next 18 months or they must be returned to the state.

Actual service data indicates that ADS and its contractors are providing more hours of prevention services and treating more residential, and outpatient clients in fiscal year 2003-04 than originally budgeted. The proposed 2004-05 workload indicators reflect this increase in services.

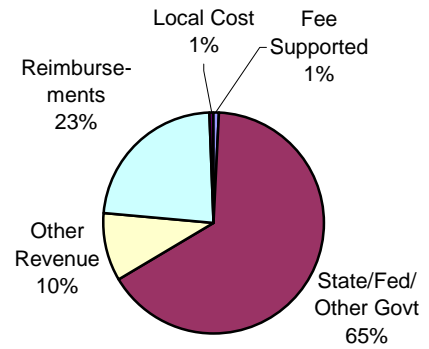
Even though the department is expected to delete 17.4 positions, there is no projected decrease in services as the salaries savings will be utilized to fund contracted services. This increase in contracted services is due to the implementation of a new Perinatal Pilot Project.



2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



2004-05 BREAKDOWN BY FINANCING SOURCE



The majority of the services provided by the department are through contracted providers. Contracted services accounts for \$19.1 million out of the \$26.8 million proposed 2004-05 budget.

GROUP: Administrative/Executive
DEPARTMENT: Alcohol and Drug Services
FUND: General Fund

BUDGET UNIT: AAA ADS
FUNCTION: Health & Sanitation
ACTIVITY: Hospital Care

ANALYSIS OF 2004-05 BUDGET

	A	B	C	D	E	B+C+D+E F	G Department Recommended Funded Adjustments (Schedule C)	F+G H
	2003-04 Year-End Estimates	2003-04 Final Budget	Cost to Maintain Current Program Services (Schedule A)	Board Approved Adjustments (Schedule A)	Impacts Due to State Budget Cuts (Schedule B)	Board Approved Base Budget		2004-05 Proposed Budget
Appropriation								
Salaries and Benefits	4,244,125	5,180,760	350,875	-	-	5,531,635	(817,658)	4,713,977
Services and Supplies	19,753,211	20,234,602	7,584	-	-	20,242,186	(13,810)	20,228,376
Transfers	850,039	850,039	-	-	-	850,039	963,561	1,813,600
Total Exp Authority	24,847,375	26,265,401	358,459	-	-	26,623,860	132,093	26,755,953
Reimbursements	(5,342,650)	(6,202,062)	-	-	-	(6,202,062)	23,959	(6,178,103)
Total Appropriation	19,504,725	20,063,339	358,459	-	-	20,421,798	156,052	20,577,850
Departmental Revenue								
State, Fed or Gov't Aid	16,078,601	17,292,899	358,459	-	-	17,651,358	(96,470)	17,554,888
Current Services	205,517	215,982	-	-	-	215,982	-	215,982
Other Revenue	125,000	125,000	-	-	-	125,000	-	125,000
Total Revenue	16,409,118	17,633,881	358,459	-	-	17,992,340	(96,470)	17,895,870
Operating Transfers In	2,946,149	2,280,000	-	-	-	2,280,000	252,522	2,532,522
Total Financing Sources	19,355,267	19,913,881	358,459	-	-	20,272,340	156,052	20,428,392
Local Cost	149,458	149,458	-	-	-	149,458	-	149,458
Budgeted Staffing		91.5	-	-	-	91.5	(17.4)	74.1



DEPARTMENT: Alcohol and Drug Services
 FUND: General Fund
 BUDGET UNIT: AAA ADS

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
2003-04 FINAL BUDGET	91.5	20,063,339	19,913,881	149,458
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	350,875	350,875	-
Internal Service Fund Adjustments	-	7,584	7,584	-
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	-	358,459	358,459	-
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	-	-	-	-
Impacts Due to State Budget Cuts	-	-	-	-
TOTAL BASE BUDGET	91.5	20,421,798	20,272,340	149,458
Department Recommended Funded Adjustments	(17.4)	156,052	156,052	-
TOTAL 2004-05 PROPOSED BUDGET	74.1	20,577,850	20,428,392	149,458

SCHEDULE C

DEPARTMENT: Alcohol and Drug Services
 FUND: General Fund
 BUDGET UNIT: AAA ADS

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1. Delete 17.4 FTE The following changes were made to Salaries and Benefits: - Delete 21.9 funded vacant positions. - Delete 1.0 funded supervisory filled position. Due to a reorganization, this position is no longer needed. The department is currently trying to place the incumbent into another position. - Add 0.5 of a Deputy Director of Mental Health Services. This position is needed to provide adequate services to the department's target population, which is individuals with co-occurring disorders (substance abuse and mental health diagnoses). The department expects to complete the recruitment process around December. - Add a net of 5.0 clerical and program positions due to transfers in/out between Alcohol and Drug and Behavioral Health. The department of Behavioral Health is trying to mix mental health professionals with alcohol and drug professionals to better serve clients with co-occurring diagnoses (mental health and substance abuse).	(17.4)	(817,658)	-	(817,658)
2. Reduce Internal Service Funds Services The following changes were made to services and supplies: Increase in Comnet Charges and Cellular Charges, and decrease in Courier/Printing services.	-	(38,582)	-	(38,582)
3. Other professional services Increase for contracted services is due to Perinatal Pilot Project and expected increased of costs and services due to Request For Proposals for Outpatient, Recovery, and Prevention Programs.	-	844,450	-	844,450
4. Reclassify Rents and Leases - Services and Supplies Due to an accounting change lease costs have been reclassified to Transfers out.	-	(725,029)	-	(725,029)



SCHEDULE C

DEPARTMENT: Alcohol and Drug Services
 FUND: General Fund
 BUDGET UNIT: AAA ADS

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
5. Decrease to various expenses Increase in outside phone company charges and decrease temporary help, equipment, general office expense, and professional services. Services and supplies decreased to reflect current year trend.	-	(94,649)	-	(94,649)
6. Reclassify Rents and Leases - Transfers out Lease costs previously budgeted in services and supplies are now reflected in Transfer out due to an accounting change. In addition, there was also a decrease in this expenditure as a result of relocating Alcohol and Drug personnel to county owned facilities.	-	556,092	-	556,092
7. Increase in Transfers Out The increase in Transfers out is related to the following: increase transfers to DBH to comply with Medi-Cal regulations for cost reimbursements for administration support - \$400,000; increase in Drug Court administrative costs - \$7,520; and decrease in EHAP costs - (\$51).	-	407,469	-	407,469
8. Decrease in Reimbursements There was a net decrease in reimbursements due to the conclusion of the Repeat Offenders Preventive Program grant which was partially offset by an increase from Behavioral Health for administrative costs.		23,959	-	23,959
9. Deletion of Cost to Maintain Current Program Services Assumption MOU expenses and Risk Management liabilities increases are expected to be primarily funded by revenue increases. This entry backs out that assumption and is replaced by the detail listed below of what actually is happening.	-	-	(358,459)	358,459
10. Net increase in Revenues State Aid decreased by \$61,237 while Federal Aid increased by \$323,226.	-	-	261,989	(261,989)
11. Increase in Other Financing Sources Increased use of Prior year carryover allocation. Funds are transferred from Special Revenue Funds (SDC, SDH, AND SDI).	-	-	252,522	(252,522)
Total	(17.4)	156,052	156,052	-

